

Loss of Eligibility After Move In

After a household has moved into an RGI unit, they could lose eligibility for any of the following reasons:

- They no longer meet, or never did meet, one of the basic eligibility criteria
- They fail to obtain income as required
- They fail to provide information, documents or signed consent for disclosure of information within the specified time period required by the housing provider
- They own residential property and fail to sell it within the specified time period
- They fail to report changes within 30 days and provided all the required support documentation requested by the housing provider
- They pay market rent for 12 consecutive months because of an increase in income or imputed income from assets which causes their RGI to increase to the equivalent of market rent
- After one year of being notified of their overhoused status, the household refuses to move to a unit of the appropriate size or refuses two offers through the centralized waitlist.
- They are absent from their unit in excess of 60 consecutive days. This does not apply to situation of medical emergency which should be discussed and approved by the housing provider ahead of time
- The household does not declare a source of income, or have an undeclared additional household member in the household.
- The household, or part of the household, has obtained or received RGI assistance for which they were not eligible.

Despite all of the above, housing providers can determine that because there were extenuating circumstances the household continues to be eligible for assistance.

Check List for Administrators

- Review your service managers local eligibility rules
- Assess household eligibility annually or when there is a change in household information
- If you suspect the household has ceased to be eligible for RGI assistance through information received by an outside source, give the household a chance to verify the accuracy of the information before issuing a cease to qualify letter.
- Follow HSA notice requirements for 90 day notice of loss of RGI subsidy.
- If you suspect a household of a serious RGI related offence (e.g. fraud) contact your service manager for some assistance from their Eligibility Review Officer.