

Move-In Checklist

Address	Household member names
Bedroom Size B 1 2 3 4 5	

Move – In

Move – In Date (MM/DD/YY)

Yes No N/A

- Orientation Complete
- Application Rec'd from Housing Services – Eligibility included for all household members
- Lease/occupancy agreement signed and in file

Eligibility (check as all are verified)

Yes No N/A

- Canadian Citizen or Permanent Resident of Canada.
- Refugee Claimant/No removal order has become enforceable.
- At least one member of the household is 16 years of age or older.
- Able to live independently with or without supports (self declared on form).
- No arrears to social housing provider.
- If yes, is there a repayment agreement in place and being honored?
- Homeowner has provided verification of sale of house.
- Household is appropriately housed. Number of People living in Unit
1 2 3 4 5 6 7 8
- Income Declaration Form complete/verification attached.
- Household has pursued all sources of income that they might be eligible for.

Notes	Completed by: Initials Date _____
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Ongoing Eligibility (check as all are verified)

Yes No N/A

- Canadian Citizen or Permanent Resident of Canada.
- Refugee Claimant/No removal order has become enforceable.
- At least one member of the household is 16 years of age or older.
- Able to live independently with or without supports (self declared on form).
- No arrears to social housing provider.
- If yes, is there a payback agreement in place and being honored?
- Homeowner has provided verification of sale of house.
- Household is appropriately housed. Number of People living in Unit
1 2 3 4 5 6 7 8
- Income Declaration Form complete/verification attached.
- Household has pursued all sources of income that they might be eligible for.

Notes	Completed by: Initials Date _____
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