

Move-In Checklist

Address	Household Member Names
Bedroom Size	
B 1 2 3 4 5	
Move-In	Move-In Date (MM/DD/YY):

Yes No N/A

- Orientation Complete
- Application Rec'd from NRH – eligibility included for all household
- Members lease/occupancy agreement signed and in file

Eligibility (check as all are verified)

Yes No N/A

- Canadian Citizen or Permanent Resident of Canada
- Refugee Claimant/No removal order has become enforceable
- At least one member of the household is 16 years of age or older
- Able to live independently with or without supports (self declared on form)
- No arrears to social housing provider
- If yes, is there a repayment agreement in place and being honoured?
- Homeowner has provided verification of sale of house
- Household is appropriately housed
- Number of people living in unit = 1 2 3 4 5 6 7 8
- Income Declaration Form complete/verification attached
- Household has pursued all sources of income that they might be eligible for

Notes:	Completed by (initials):
	Date (MM/DD/YY):

Ongoing Eligibility (check as all are verified)

Yes No N/A

- Canadian Citizen or Permanent Resident of Canada
- Refugee Claimant/No removal order has become enforceable
- At least one member of the household is 16 years of age or older
- Able to live independently with or without supports (self declared on form)
- No arrears to social housing provider
- If yes, is there a repayment agreement in place and being honoured?
- Household is appropriately housed
- Number of people living in unit = 1 2 3 4 5 6 7 8
- Income Declaration Form complete/verification attached
- Household has pursued all sources of income that they might be eligible for

Notes:	Completed by (initials):
	Date (MM/DD/YY):