



# Notice No: 15-10

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**APPLICABLE TO:****DATE: October 28, 2015**

<input checked="" type="checkbox"/>	<b>Provincial Reform Non-Profit</b>
<input checked="" type="checkbox"/>	<b>Provincial Reform Co-operative</b>
<input checked="" type="checkbox"/>	<b>Federal</b>
<input type="checkbox"/>	<b>OCHAP Rent Supplement</b>

<input checked="" type="checkbox"/>	<b>Mandatory</b>
<input type="checkbox"/>	<b>For Information</b>

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**SUBJECT: Remuneration of Directors (Revised)****BACKGROUND**

The *Housing Services Act* (HSA) gives Service Managers the option to develop a local rule related to remuneration of directors.

A local rule has been established, where no remuneration is paid to Social Housing Provider board members (other than reimbursement for reasonable expenses), who are elected or appointed according to the provider's established election processes. See NRH Notice 13-05.

The local rule has been revised to permit the remuneration of housing provider Board Members appointed by the Service Manager - Niagara Regional Housing (NRH).

**POLICY**

External directors appointed by NRH to sit temporarily on a "Project in Difficulty" Social Housing Provider board will receive an honorarium of \$50 per meeting attended. All honorarium costs for external Social Housing Provider board members appointed by NRH are to be borne by NRH.

Reimbursement of reasonable expenses incurred by externally appointed directors for the regular performance of the director's duties will be allowable and will continue to be paid by the Housing Provider.

### **Housing Provider's Role**

Housing Providers are directed to:

- Establish a process to track and reimburse external directors who have been appointed by NRH for reasonable expenses (mileage, parking, etc.)
- Track the honorarium paid to the NRH appointed directors for each Board meeting attended.
- Submit a request for reimbursement to NRH on a quarterly basis, starting September 2015

### **Service Manager's Role**

Niagara Regional Housing will review the reimbursement requests received and provide compensation to the Housing Provider for the honorariums paid to each board member appointed by NRH.

If you have any questions or concerns regarding this notice, please contact your Housing Administrator at (905) 682-9201.

(Original signed by Ellen Balmain)

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Ellen Balmain, General Manager