



Appendix C

PARENTAL DECLARATION ANNUAL REVIEW

Return this form to: \*HOUSING PROVIDER\* Fax 905- In Person \*insert office hours\*

If you have dependents living in your rent-geared-to-income housing unit, please complete this form so that we can be sure that you comply with occupancy standards. If you have court documents pertaining to the custody of your children, please submit a copy to us. In the absence of a court order, please complete this form, have it signed by a Commissioner of Oaths, and return it to \*HOUSING PROVIDER\* within 30 days. If we do not receive the requested information, you may be declared ineligible for your current unit size and may be required to move to a smaller unit.

I, \_\_\_\_\_
Full legal name Address
Municipality Postal Code Telephone & email address

STATE THAT:

1. I am the tenant/member with \*HOUSING PROVIDER\* and as such, make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

2. I have \_\_\_\_\_ children. Their names and dates of birth are as follows (include additional dependents on back of sheet).

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_
Name \_\_\_\_\_ Date of Birth \_\_\_\_\_
Name \_\_\_\_\_ Date of Birth \_\_\_\_\_
Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

3. The current custody/visitation arrangements of my above noted children are (check one below):

- My children have lived with me full time and have been in my care and custody since birth. There are currently no court orders or documents dealing with the custody of my above children.
I have shared custody or visitation arrangements. There are currently no court orders or documents dealing with the custody of my above children (provide a brief description of the arrangement including amount of time spent with each parent):

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

4. I currently receive \$\_\_\_\_\_ per month in support payments for the above children.

5. I currently pay \$\_\_\_\_\_ per month in support payments for the above children to another party.

**ADDITIONAL COMMENTS** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I make this affidavit for the sole purpose of providing information for rent-geared-to-income assistance with \*HOUSING PROVIDER\* and for no other use.

I acknowledge that if I intentionally make false statements, it may affect my eligibility for rent-geared-to-income assistance.

I acknowledge that this form must be signed by a Commissioner of Oaths.

\_\_\_\_\_  
Tenant/Member Name (printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant/Member Signature

<b>COMMISSIONER OF OATHS INFORMATION</b>	
_____ Commissioner of Oaths Name (printed)	COMMISSIONER OF OATHS OFFICIAL STAMP (if available)
_____ Commissioner of Oaths Signature	
_____ Date	

*Personal information contained on this form is collected under the authority of the Housing Services Act, 2011 and subject to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), 1991 and the Personal Health Information Protection Act (PHIPA), 2004. The information will be used only for the purposes of determining continued eligibility for an additional bedroom. In requesting an additional bedroom, the tenant/member consents to the collection, use and disclosure, including verification, of the information provided to \*HOUSING PROVIDER\* in their request or supporting documents.*

# Parental Declaration

## Who can verify my form?

Commissioners of Oaths can swear certain documents.

The Commissioners of Oaths are: Regional Clerk or Deputy Regional Clerk; City Clerk or Deputy Clerk; Treasurers or Deputy Treasurers of municipalities; Justices of the Peace (for items of a legal nature); Lawyers; Licensed Paralegals; Police Chiefs; some staff at the Service Ontario, Government Information Centre are Commissioners. Lawyers and Paralegals can be found in the Yellow Pages of the Phone book.

**Be aware that there may be a fee for this service.**

**Please call ahead to confirm that this service is available at this location and if there is a cost before going.**

**Below is a list of service providers by city.**

<b>ST. CATHARINES</b>
City of St. Catharines <b>Phone: 905-688-5600</b> Address: 50 Church Street
Service Ontario, St Catharines West <b>Phone: General Inquiry 905-641-4427</b> Address: 350 Scott Street, Unit 110
Service Ontario <b>Phone: No local number provided</b> Address: 301 St Paul Street, Mezzanine
Niagara Regional Police Service <b>Phone: 905-688-4111 ext. 4233</b> Address 68 Church Street
<b>NIAGARA FALLS</b>
City of Niagara Falls <b>Phone: 905-356-7521</b> Address: 4310 Queen Street
Niagara Regional Police Service <b>Phone: 905-688-4111 ext. 2200</b> Address: 4343 Morrison Street
Service Ontario <b>No local number provided</b> Address: 6788 Thorold Stone Rd, Unit 4

<b>WELLAND</b>
City of Welland <b>Phone: 905-688-5600</b> Address: 60 East Main Street
Service Ontario <b>Phone: General Inquiry 905-735-1590</b> Address: 300 Lincoln St E, Unit 10
Niagara Regional Police Service <b>Phone: 905-735-7811 ext. 3300</b> Address: 5 Lincoln St W
<b>PORT COLBORNE/WAINFLEET</b>
City of Port Colborne <b>Phone: 905-835-2900</b> Address: 66 Charlotte Street
Niagara Regional Police Service <b>Phone: 905-735-7811 ext. 3200</b> Address: 501 Fielden Avenue, Port Colborne
City of Wainfleet <b>905-899-3463</b> <b>Operations Services 905-899-3022</b> Address: 31940 Hwy 3, Wainfleet
<b>FORT ERIE</b>
City of Fort Erie <b>Phone: 905-871-1600</b> Address: 1 Municipal Centre Drive
Service Ontario <b>General Inquiry 905-871-3161</b> 350B Walden Blvd
Niagara Regional Police Service <b>905-871-2300 ext 2300</b> 650 Gilmore Road
<b>PELHAM/FONTHILL</b>
City of Pelham <b>Phone: 905-892-2607</b> Address: 20 Pelham Town Square, Fonthill
Service Ontario, Fonthill <b>Phone: General Inquiry 905-892-8700</b> Address: 227 Regional Road 20 E, Fonthill
<b>SMITHVILLE</b>
West Lincoln Township <b>Phone: 905-957-3346</b> Address: 318 Canborough Street
Service Ontario <b>Phone: General Inquiry 905-957-4222</b> Address: 124 Griffin St N

**BEAMSVILLE**

City of Lincoln

**Phone: 905-563-8205**

Address: 4800 South Service Rd, Beamsville

**GRIMSBY**

City of Grimsby

**Phone: 905-945-9634**

Address: 160 Livingston Avenue

Service Ontario

**Phone: General Inquiry 905-945-1132**

Address: 41 Main Street West, Unit A

Niagara Regional Police Service

**Phone: 905-945-2211 ext. 5400**

Address: 45 Clarke Street

**NIAGARA ON THE LAKE**

City of Niagara-on-the-Lake

**Phone: 905-468-3266**

Address: 1593 Four Mile Creek Road

Service Ontario

**Phone: General Inquiry 905-468-3939**

Address: 1501 Niagara Stone Road

**THOROLD**

Niagara Region

**Phone: 905-685-1571**

Address: 2201 St David's Road

City of Thorold

**Phone: 905-227-6613**

Address: 3540 Schmon Pkwy