



# Notice **No: 13-08**

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**APPLICABLE TO:****DATE: April 30, 2013**

<input checked="" type="checkbox"/>	Provincial Reform Non-Profit
<input checked="" type="checkbox"/>	Provincial Reform Co-operative
<input checked="" type="checkbox"/>	OCHAP Rent Supplement
<input type="checkbox"/>	Federal

<input checked="" type="checkbox"/>	Mandatory
<input type="checkbox"/>	For Information

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**SUBJECT: Housing Services Act and Regulations –  
Housing Provider Property Management Tendering Requirements &  
Income and Assets Limits****BACKGROUND**

The *Social Housing Reform Act* has been repealed and replaced with the *Housing Services Act (HSA)* effective January 1, 2012.

As per Notice #12-01, housing providers were supplied with a schedule of local policy review for new and/or revised local rules required under the Act.

The following local rules have been established and are attached to this Notice:

1. Housing Provider Property Management Tendering Requirements
2. Income & Assets Limits

**Housing Provider's Role**

Housing Providers are directed to:

1. Review the local rules;
2. Provide a copy of the local rules to the housing provider board of directors and ensure they review and understand the requirements of the local rules;
3. Adopt a new or revised provider policy/bylaw in compliance with the new local rule, where applicable; and,
4. Ensure that all staff responsible for the administration and management of the social housing program to which this Notice applies is familiar with the local rules as established, as well as the *Housing Services Act* and its Regulations.

**Service Manager's Role:**

Throughout 2013, local rules will be developed and issued to housing providers according to the schedule of local policy review.

If you have any questions or concerns regarding this notice, please contact your Housing Administrator at (905) 682-9201.

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Lora Beckwith, General Manager

**Attachments:**

1. Appendix A – Request for Exemption – Property Management Tendering
2. Property Management Tendering Policy
3. Income and Assets Limits Policy