



Notice **No: 13-07**

APPLICABLE TO:

<input checked="" type="checkbox"/>	Provincial Reform Non-Profit
<input checked="" type="checkbox"/>	Provincial Reform Co-operative
<input checked="" type="checkbox"/>	OCHAP Rent Supplement
<input type="checkbox"/>	Federal

DATE: April 22, 2013

<input checked="" type="checkbox"/>	Mandatory
<input type="checkbox"/>	For Information

SUBJECT: Housing Services Act and Regulations – Transfer Within Service Manager Area**BACKGROUND**

The *Social Housing Reform Act* has been repealed and replaced with the *Housing Services Act (HSA)* effective January 1, 2012.

As per NRH Notice #12-01, housing providers were supplied with a schedule of local policy review for new and/or revised local rules required under the Act.

The following local rule has been established and is attached to this Notice:

1. Transfer Within Service Manager Area

Housing provider's role

Housing Providers are directed to:

1. Review the local rule;
2. Provide a copy of the local rule to the housing provider board of directors and ensure they review and understand the requirements of the local rule;
3. Adopt a new or revised provider policy/bylaw in compliance with the new local rule, where applicable; and,
4. Ensure that all staff responsible for the administration and management of the social housing program to which this Notice applies is familiar with the local rules as established, as well as the *Housing Services Act* and its Regulations.

Service Manager's Role:

Throughout 2013, local rules will be developed and issued to housing providers according to schedule.

If you have any questions or concerns regarding this notice, please contact your Housing Administrator at (905) 682-9201.

Lora Beckwith, General Manager

Attachment: Policy H-4 – Transfer within Service Area