



ADMINISTRATION MANUAL

SUBJECT:	Remuneration of Directors	POLICY/PROCEDURE #: H - 3
SECTION:	Housing Programs	
IMPLEMENTATION DATE:	February 2013	APPROVED BY: General Manager
REVISION DATE(S):		SIGNATURE: <i>Original Signed by Lora Beckwith, General Manager</i>
REASON FOR CHANGE:	Implementation of Housing Services Act (effective January 1, 2012)	
RELEVANT LEGISLATION:	Housing Services Act, 2011, O. Reg 367/11, section 75	

PURPOSE

To inform housing providers of the mandatory requirements, local rules and requirements related to the new Housing Services Act (HSA) and associated regulations related to remuneration of directors.

BACKGROUND

The former *Social Housing Reform Act* (SHRA) prohibited remuneration for housing provider board members, other than to reimburse for reasonable expenses incurred in the performance of the director’s duties (i.e, mileage, parking, etc).

The *Housing Services Act* (HSA) gives Service Managers the option to develop a local rule related to remuneration of directors.

POLICY

A local rule has been established that maintains status quo, where no remuneration is paid to housing provider board members (other than reimbursement for reasonable expenses), who are elected or appointed according to the provider’s established election processes.

For external directors appointed by NRH to sit temporarily on a “project in difficulty” housing provider board, reimbursement of reasonable expenses incurred in the performance of the director’s duties will be allowed up to a maximum of \$50 per month for meetings attended.

All reimbursement costs are to be borne by the housing provider.

PROCEDURE

Housing providers are to establish a process to track and reimburse external directors who have been appointed by NRH for reasonable expenses (mileage, parking, etc), up to a maximum of \$50 monthly.

Reimbursements are to be processed on a minimum quarterly basis, effective January 1, 2013.

SUPPORTING FORMS

RELATED POLICIES