

ADMINISTRATION MANUAL

<b>SUBJECT:</b>	Insitu Households (Market-to-RGI)	<b>POLICY/PROCEDURE #:</b> C-26
<b>SECTION:</b>	C- General Administration	
<b>IMPLEMENTATION DATE:</b>	February 2012	<b>APPROVED BY:</b> General Manager
<b>REVISION DATE(S):</b>  <b>REASON FOR CHANGE:</b>	Implementation of Housing Services Act, (effective January 1, 2012)	<b>SIGNATURE:</b> <i>Original Signed by Lora Beckwith, General Manager</i>
<b>RELEVANT LEGISLATION:</b>	Housing Services Act 2011, s. 47 O. Reg. 367/11, s. 48	

**PURPOSE**

To inform all Niagara Regional Housing (NRH) staff and housing providers of the mandatory requirements, local rules and requirements related to the Housing Services Act (HSA) and associated regulations related to insitu (market-to-RGI) households.

**BACKGROUND**

HSA O. Reg. 367/11, s. 48 requires a system that allows a housing provider, with the approval of the Service Manager, to select a household that already occupies a unit with the housing provider to receive rent-geared-to-income (RGI) assistance.

**POLICY**

NRH’s existing insitu (market-to-RGI) policy (Notice #10-08) meets the requirements of the HSA. Eligibility and placement on the Affordable Housing Waiting list for all RGI requests from current market households will continue to be determined in accordance with Notice #10-08, which requires insitu households to receive RGI assistance as long as:

- The Service Manager determines priority
- The household is already on Affordable Housing Wait List
- The household already occupies a housing provider unit

**SUPPORTING FORMS:**

NRH Notice #10-08