



ADMINISTRATION MANUAL

<b>SUBJECT:</b>	Special Priority Policy	<b>POLICY/PROCEDURE #:</b> C-21
<b>SECTION:</b>	C - General Administration	
<b>IMPLEMENTATION DATE:</b>	January 2012	<b>APPROVED BY:</b> Lora Beckwith, General Manager
<b>REVISION DATE(S):</b>		
<b>REASON FOR CHANGE:</b>	Implementation of Housing Services Act (effective January 1, 2012)	<b>SIGNATURE:</b> <i>Original Signed by Lora Beckwith, General Manager</i>
<b>RELEVANT LEGISLATION:</b>	Housing Service Act, 2011, s. 48 O.Reg. 367/11, section 52-58	

**PURPOSE**

To inform all Niagara Regional Housing (NRH) staff and housing providers of the mandatory requirements, local rules and requirements related to the new Housing Services Act (HSA) and associated regulations related to the Special Priority Policy.

**BACKGROUND**

The Special Priority Policy (SPP) eligibility criteria and placement on the waiting list remains unchanged from the Social Housing Reform Act (SHRA) and, as such, allows SPP applicants the highest priority on the Affordable Housing Waiting list.

**POLICY**

Eligibility for all requests for inclusion in the SPP category will continue to be determined by NRH. All households approved for SPP status will have the highest priority on the waiting list and continue to appear at the top of providers' waiting lists. Within the SPP category, applicants will be ranked according to the date of their SPP request.

All other non-SPP households will be treated chronologically unless other local priority rules have been established.