



# NRH Notice

NUMBER: 06-01  
DATE: January 16, 2006

Mandatory  
 For Information

## Applicable to:

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <b>Municipal &amp; Private Non Profit</b> |
| <input checked="" type="checkbox"/> | <b>Co-operatives</b>                      |
| <input checked="" type="checkbox"/> | <b>Federal Non-Profits</b>                |
| <input checked="" type="checkbox"/> | <b>OCHAP/CSHP</b>                         |
| <input type="checkbox"/>            | <b>Rent Supplement</b>                    |

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**Subject: Board of Director President's Contact Information**

### Background:

With the establishment of the *Social Housing Reform Act, 2000* and the transfer of social housing to municipalities, service managers have assumed the responsibility for administering and funding housing programs as it relates to a housing project in accordance with the Act and any applicable operating agreement in effect.

Although housing projects are typically managed by on-site staff and/or a property management company, NRH has a direct relationship with the Board of Directors. As such, NRH is requesting that all housing providers forward up-to-date contact information for the current President of the Board of Directors.

Please forward to NRH by **January 31, 2006**, the name, home address and phone number for the current President of the Board of Directors, to the attention of:

Paula Silta, Administrative Assistant  
Housing Programs Division  
Niagara Regional Housing  
3340 Schmon Parkway, Box 344  
Thorold, ON L2V 3Z3  
Fax to: (905) 687-4844

In addition, when a new President is elected or appointed to the Board, NRH must be notified of their contact information as soon as possible thereafter.

**Implementation:**❖ **Service Manager's Role**

Niagara Regional Housing will update its contact information to include the President of the Board of Directors for all housing providers. All correspondence related to Operational Reviews and financial matters will be sent directly to the President of the Board with a copy to the on-site staff and/or property management company.

❖ **Housing Provider's Role**

Housing providers are to forward the requested president's contact information to NRH by **January 31, 2006**. In addition, when a new President is elected or appointed to the Board, NRH must be notified of their contact information as soon as possible thereafter.

Any questions or concerns regarding this local policy should be directed to your Housing Administrator.

If you have any questions regarding the *Social Housing Reform Act, 2000* please go to [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca) or contact your Housing Administrator.

*(Original signed by Lora Beckwith)*

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Lora Beckwith, General Manager