



NIAGARA REGIONAL HOUSING

Campbell East, 3rd Floor
1815 Sir Isaac Brock Way, P.O. Box 344
Thorold, ON L2V 3Z3
Phone: (905) 682-9201
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Unapproved Minutes

Directors:

Henry D'Angela, Chair
Councillor, Thorold

Patrick O'Neill, Vice-Chair
Stakeholder,
Niagara-on-the-Lake

Karen Blackley, Secretary
Stakeholder, Thorold

James Hyatt, Treasurer
Stakeholder, St. Catharines

Ken Goka
Stakeholder, Welland

Paul Grenier,
Councillor, Welland

Kelly Kendrick
Stakeholder, Fort Erie

John Osczytko
Public-at-Large, St. Catharines

Andrew Petrowski
Councillor, St. Catharines

Walter Sendzik
Councillor St. Catharines

Selina Volpatti
Councillor, Niagara Falls

Vacant
Tenant,

Vacant
Public-at-Large,

Vacant
Public-at-Large,

NIAGARA REGIONAL HOUSING Board of Directors Meeting

#SPEC 1 – 2017

NRH Boardroom
Campbell East, 3rd Floor
1815 Sir Isaac Brock Way
Thorold, ON

January 25, 2017 – 9:00 A.M.

Attendees

Directors/ Members:	<u>In Person</u>	<u>By Teleconference</u>
	H. D'Angela	K. Kendrick
	J. Hyatt	W. Sendzik
	K. Goka	
	P. Grenier	
	J. Osczytko	
	A. Petrowski	
Regrets:	P. O'Neill, K. Blackley, S. Volpatti	
NRH Staff:	D. Woiceshyn, D. White, W. Penkratz, V. Amato	

A quorum being achieved, the meeting was called to order at 9:05 A.M.

1. Adoption of Agenda/Declaration of Conflict

Moved by A. Petrowski
Seconded by K. Goka

That the agenda be ADOPTED.

CARRIED

No conflicts of interest were declared.

2. Contractor Prequalification Criteria and Weighting

W. Pankratz provided an overview of the document entitled *Request for Prequalification of General Contractor* in a line by line review the following edits were made:

- 4.2.a – affordable housing changed to low-rise multi-residential and score for satisfactory rating changed to 3
- 4.2.c – affordable changed to low-rise multi-residential housing projects
- 4.2.g – 3 references changed to 3 most recent major projects
- 6.a. – or Niagara Region added
- 6.b. – spell out letters
- 6.c. – delete to Niagara Regional Housing

It is assumed that accounting does a lien check prior to issuing cheques to contractors; this avoids situations where subs are not paid.

9:20 A.M. - P. Grenier left for a meeting in the next room.

9:35 A.M. - P. Grenier returned to this meeting.

The contract is with the design company; the architects will do the scoring.

Transparency-other municipalities post prequalification scores on their websites; in any case a contractor can contact W. Pankratz to find out how/why they received their specific score.

Staff to check with legal to make sure scores can be listed for the public.

Action by: D. Woiceshyn

Moved by A. Petrowski

Seconded by J. Hyatt

That the Niagara Regional Housing Board of Directors APPROVE the Request for Prequalification of General Contractor as amended.

CARRIED

3. Next Meeting

Friday, February 17, 2017

NRH Board Room

Campbell East, 3rd floor

1815 Sir Isaac Brock Way, Thorold, ON

4. Adjournment

Motion to ADJOURN at 9:45 A.M.

Moved by W. Sendzik

Seconded by K. Kendrick

Minutes Approved:

Chair

Secretary